



St. Cloud Christian School Attendance and Tardies

If a student must be absent or late, parents must **notify the school prior to the start of the school day** by phone (252-8182) or email (office@stcloudchristian.org) so that the teacher(s) can be notified. If the school is not notified by the parent regarding an absence prior to 8:25 a.m., the student will be marked with an unexcused absence and the school may call the parent to verify the absence.

Students will be marked absent if they are not in their seats and ready to begin by 8:25am, unless they ride a late-arriving bus. Students and parents should NOT expect an excused tardy or absence for:

- Tardiness due to oversleeping or being up late the previous night, even if the late bedtime involved a school or church activity. **A note or call from a parent giving the student permission to be late or absent does not require the school to excuse an absence or tardiness.**
- A numerous amount of “personal” reasons, including but not limited to, “not feeling well” without a determined medical condition.

Unexcused tardies and absences will subject the student to detention and/or loss of credit for assignments. **Four tardies or one unexcused absence during a quarter will result in one period of detention.**

Students who are absent for 10 or more days in a quarter may receive an incomplete grade or no credit. If incompletes are not finished within ten school days into the next quarter, missing work will be marked a “zero”.

Truancy

Truancy (an absence without the knowledge and consent of parents and/or school staff) will not be tolerated. This includes leaving school without permission before the end of the school day, or staying out of a scheduled class or activity without permission. Truancy will subject the student to disciplinary action and parental notification.